

Hillview PTO Executive Committee Meeting
Hillview Library Conference Room
June 4, 2015

Minutes

Present: Katie Angioletti, Michelle Box, Naed de la Vega, Kate Kennedy, Jill Kispert, Mary Murphy, Ana Ruiz, Beth Shvodian, Parke Treadway, Nami Turner, Bernice van der Meer, Dean Wilkins, Erik Burmeister, Willy Haug, Joan Lambert, Jody Buckley, Erica Galles, Carolyn Lynch, Cara Magliaro, Julie Nelson, Gina Skinner, Maria Mills, Mark Baker

Approval of Minutes

Kate moved to approve the minutes of the May 7 executive committee meeting. Motion approved unanimously.

Teacher Report – Jeff Mead

- Aimee Mathenia thanks the PTO for supporting Camp Hillview and WEB, especially for organizing lunches, recruiting chaperones and communicating with parents. 6th grade orientation appreciates all the PTO help.
- Claire Dikas thanks the PTO for the gift cards throughout the year for student incentives.
- Julie Hilborn appreciates the support for science and garden materials, which make inquiry based science possible at Hillview.
- Amy Kingsley treated the French 2 class to lunch at Bistro Vida to celebrate the National French Contest winners in addition to the culmination of two great years of language learning.

MPCSD Report – Joan Lambert

- Joan expressed her congratulations and the Board's overwhelming support for Willy Haug as incoming principal of Hillview. Open positions for Laurel Vice Principal and Hillview Associate Principal have been posted. Final interviews for the Hillview position to be held June 19.
- The petition by houses on O'Connor Street to transfer into MPCSD was denied by county committee. Petitioners will appeal to state.
- The last MPCSD meeting of the 2014-15 school year will be held June 9. Budget will be approved. The district's finance and audit committee will have open positions and start recruiting at the beginning of next school year; please consider volunteering or recommending good candidates.
- Parcel tax expires in May 2017 and enrollment continues to increase. Board will be considering how to finance increased enrollment going forward.
- There is no meeting in July; regular meetings resume in August.

Principal's Report – Erik Burmeister

- Erik thanked the PTO for its work over the past three years and recognized Willy as an outstanding partner. Erik looks forward to the continuation of the vision at Hillview, even as he moves into his Assistant Superintendent role at the District. Erik will work with Willy over the summer to ensure a smooth principal transition.
- Hillview is almost done with hiring for the fall. A part time math teacher and two humanities core teachers have been selected. The open position of Associate Principal will close in late June with hiring by the end of June. Contact Willy if you wish to serve on the interview panel.
- SBAC went very well, thanks to Willy's leadership with the new test. The transition to Common Core continues over the next school year.
- Erik looks forward to celebrating graduation with the eighth grade class and reminds parents that gates open at 3:30p.m. for the 5:00p.m. ceremony.
- Changes to the Hillview dress code will be announced shortly. Over the past few months, teachers and administration have crafted a new, more gender neutral code that emphasized different contexts for different dress, rather than outlining specific types of clothing. The five rules of the new code were read the meeting. The new code will be communicated to parents before end of year and included in the updated student manual.

Treasurer's Report – Naed de la Vega

- Accountant using Quick Books for taxes right now, but after June 15, \$1308.83 will be moved to the 8th Grade Gift fund.
- Anticipating income from Book Fair and District Run.
- Many reimbursement requests have been made recently as May 31 was the deadline for teacher requests.
- There will be cash carry over from Program Support. College Bound still has a balance, but Friends of Library has been delivered. After school sports is still paying stipends. Richard bought new instruments with his budget.
- Spending slightly more on website maintenance than previous years.
- Tax and liability insurance to be paid in June.

Approval of Parliamentarian – Jill Kispert

Katie has been appointed by Michelle and Kate as Parliamentarian. Beth moved to approve Katie as Parliamentarian. Motion approved unanimously.

Afterschool Classes – Board Discussion

Cross Country – Katie Angioletti

- Stella Bergen has been identified as coach for 2 days a week for 1.5 hours with the goal of running a 5k in October of November as culmination of season. She would contract as an outside vendor and provide staffing and liability insurance, but keep proceeds. Registration will be through Sportability. One scholarship per 10 students.

- Lifestyle and training education will be offered in addition to running coaching. Larger meets could be added with other schools in future years.
- Youth volunteers will help coach, with additional adult staff if registration exceeds 20 students.
- MA is very supportive as it could feed into their cross country program.
- Beth moved to approve the addition of cross country to afterschool programs. Motion approved unanimously.

PATHworks – Erica Mclain

- This program uses lessons from sports to encourage improvement with academic understanding and meeting academic goals, as well as teaching emotional well-being and athletic development.
- It would be offered 2 days/week afterschool for 2.5 hours with an 8-10:1 student-staff ratio. The program requires classrooms and track and field plus basketball court space. There was discussion about space limitations.
- After discussion, it was agreed that Hillview is probably not the right fit for this program as PATHworks' mission does not match the Hillview community's needs.
- Jody moved to disapprove program for fall. Motion passed unanimously. Discussion will continue with vendor to notify them and help find the right fit.

Wizbots Robotics – Margaux Lopez

- This is an afterschool creative robotics program combining Lego robotics with arts and crafts, and large scale "Imagineering" projects. It is self-contained, supplying all materials, and meets once a week for 90 minutes.
- Cost is about \$25 per student per lab, with sessions about 10 weeks long. One scholarship is offered per lab of 6-16 students.
- The program is currently offered at Laurel, Encinal, Oak Knoll and demand is growing from families entering Hillview.
- Mark Baker voiced his support of this vendor.
- Michelle moved to approve Wizbots as an afterschool activity for the fall. Motion approved unanimously.

Vendor Safety Discussion

- Safety concerns with all vendors need to be addressed. Harry Bell has been working with Ahmad to ensure proper precautions are taken when vendors use school property.
- A clear distinction between Hillview sports and non-Hillview sports must be made to protect the PTO and officers from liability. PTO should consider not offering through Sportability to help clarify the distinction. Vendors need to understand the liability they are assuming and parents should sign separate release acknowledgments identifying the outside vendor. Fencing and Mat Club should be removed from Sportability for this fall and registration go through vendor directly.

- Programs should be called afterschool “activity or class” rather than “sport” to further clarify difference in type of class.

Tournament Teams – Nami Turner

- Harry met with parents interested in tournament volleyball and basketball teams. There is interest in these teams, but the administration of these teams has become too time consuming for Harry and he wants to find someone else to run program.
- Despite expressed interest in these teams, there have been issues with attendance and participation, which causes concern for long term viability of tournament program.
- Tournament teams have been committed for next year under parent volunteer for each team. However, the larger question of how to provide sports at Hillview in future is unanswered. This issue should be discussed in the fall to avoid surprises and crisis in the spring.
- Erik offered the possibility of working through this issue at a district level going forward.

New Business – Michelle Box

For PTO business starting in the 2015-16 school year, Google Docs will replace the traditional binders. New board members will be added to internal calendar and communications calendar.

Upcoming Events

E Komo Mai Luau – August 21. Be ready to help with this fun community event celebrating the start of the school year.

Meeting adjourned at 11:23a.m.