

**Hillview PTO Executive Board Meeting
Hillview Conference Room
March 6, 2017**

Meeting Minutes

Present: Jody Buckley, Ashley Wagstaff, Betsy Muhlner, Sherwin Chen, Cara Magliaro,, Deanna Schroder, Chris Sewell, Gina Skinner, Laura Paul, Christine Keefer, Matt Erickson, David Babbington and Willy Haug

Call to Order

Jody Buckley, PTO Co-President called the meeting to order at 9:02am.

Approval of Minutes

Ginna Skinner moved to approve the February 6, 2017 Executive Board meeting minutes. The motion was seconded by Chris Sewell and approved unanimously by the Board.

Cara Magliaro, Treasurer

We have a \$9,000 surplus this year from what we thought we would get, and what we actually received. We will need to agree what we will spend this on.

Jody Buckley - Use of last year's surplus was determined by the PTO board. This year we would like to get the ASB involved in the decision. Julie and Willy will be going to an ASB meeting and asking for ideas from them.

We have a check to give to the District for more than \$25,000 - payroll stipends for after school activities \$16,618. This needs to be approved at the General Meeting but we are going to pay the bill prior and then take the vote at the meeting in May.

We have budgeted for the club stipends but the district is not listed as the recipient. Anytime we write a check over \$15,000 we have to get an approval.

Sherwin Chen and Cara Magliaro - Perhaps we should change the bylaws so that we don't have to wait for the general meeting for approval?

Sherwin Chen - Is leadership approval for these expenses really necessary? What's the benefit from an oversight perspective?

Cara Magliaro- From an audit perspective it's important so there's no opportunity for misuse of funds, not that there would be. Our fiduciary responsibility is to keep this as an board approval item.

Action Item: Jody Buckley will sit down with Michelle Box to review the bylaws.

Cara Magliaro proposed we pay the district a check in the amount of \$25,838.71 to the district and Sherwin Chen seconded the motion. All in favor, none opposed.

Volunteer Coordinator, Patti Buck

Patti couldn't be here because her daughter is sick. No new movement on the volunteer front. We have a listing in the newsletter requesting for volunteers for next year.

After School Sports, Christine Keefer/Matt Ericksen

After school sports is going awesome. We manage all the registration processes and money from that gets consolidated twice a month.

- Incoming monies are \$100k on the average.
- Coach Stipends - \$17,000
- Sports Administration Fees- \$8,750
- Insurance -\$7,500
- Net monies are +\$38k.

We still have a large fee that we will need to pay out to track in a few months.

This year we increased the registration fees by 5% across the board for all the sports as we were \$2k in the red(-) last year so we decided to increase the fees to cover the deficit.

So far this school year we have offered 3 individual scholarships per season. Maybe we need to advertise or promote this more?

We've also had a bit of a frenzy during Flag football season and tennis as they are very popular and oversubscribed.

Nominating Committee, Jody Buckley (for Michelle Box)

Nominating Committee meeting tomorrow, March 7th and on March 21st. Annelise Abdella is the chairperson of the committee. If you have any recommendations for next year's PTO board then please let her know. We try to be balanced with representatives from Encinal, Laurel and Oak Knoll on the board.

Chris Sewell and Ashley Wagstaff are looking for committee chairs for next year so any suggestions of friends that may want to get involved please have them talk to them.

MPAEF Update, Laura Paul

- MPAEF Auction coming up on March 25 at MacArthur Park. Tickets are \$100 for the party and the online auction starts the day after on the 26th of March and runs to April 3rd. They want people to attend to the auction and get first dibs on items.
- Sunday May 21st is the Schoolhouse Rocks 5k. The Run is starting here at Hillview and runs down Santa Cruz Avenue. There is a separate 1 mile walk/run path as well. It is also the same day as Bay to Breakers.

Cara Magliaro - On a side note, Santa Cruz is very dangerous right now with all the construction that is underway with the building of the new sidewalks.

David Babington said he would talk to Willy about this possibly having something on Hawk Talk about this to remind kids to be safe. Also if we could talk to the city and tell them that we need a little help with shepherding the students at the beginning and end of school day.

Teacher Report, David Babbington

Gratitude from all the teachers for the Teachers' Luncheon and all food stuffs. Thanks so much for the yummy warm soup and comfort food. All the soup recipes were pouring out to the teachers. Thanks to Leann Bandt.

I wanted to express my gratitude for the funds you make available to the teachers for my classroom library which I've been growing. My class needs to read 8 books each year in 5 genres, and it's very helpful to supply these books for the students to read.

Cara Magliaro asked how the teachers were feeling about Measure X.

David said he started at Hillview 3 years ago with a number of teachers and a number of the new teachers are freaked out. For every negative vote we need two yes votes on Measure X so, yes, the teachers are very concerned.

Jeff Mead and Charea Bautista have been through two rounds of pink slips before at other schools. Emails from the teachers went out yesterday to remind parents to vote.

Chris Sewell asked whether or not he knew if the PLA program going to continue?

David Babbington - I've not heard anything about it continuing in 7th grade. Joseph O'Brien said "I don't know if they are going to do it next year. But if they ask me, I will do it."

Discussions ensued on the PLA and whether or not it would continue and issues relating to that.

Announcements/New Business, Jody Buckley

At the General Meeting in October we had the Audit that we all approved and it had a mathematical error in it. Carolyn Lynch went back to it and it turns out it was basically a mathematical typo.

So now on behalf of Carolyn Lynch I move to reapprove the new updated audit. Gina Skinner seconded. All in favor, none opposed.

Principal's Report, Willy Haug

There was an Incident which happened last Friday during lunch. On Friday a group of 8th grade boys tried the Choke Out Challenge. There were two students who requested to be choked - one fell and popped back up but the other student fell and hit his head and bit his tongue and it turns out he has a broken jaw.

The injured student ended up in the nurse's room and said he tripped. Danielle O'Brien did a lot of investigative work over the weekend speaking with students and with their families about this and figured out what really happened. We were all deeply concerned especially for the student whose jaw was broken. Thankfully, he is back to school today.

I've talked to Maurice this weekend and let the staff know that this happened. We did an education piece with the students on Hawk Talk this morning- Danielle talked about it. Students have lost their lives from this game. A 6th grader lost his life in South Carolina.

We are trying to encourage students to be upstanders, and that the students involved are living with their repercussions and to try not to spread drama. These students are now middle school famous.

We will be sending out a message to the school community so parents can be aware that this happened at school. This is unprecedented in my years in middle school.

Jody Buckley- It takes a huge amount of courage to be the student who stands up to his peers and be the one to say that this is not okay.

All the boys that are involved are not angry or feuding. But we've given some speaking points to the injured student so he'll know what to say to anyone who asks.

- The Dance show was amazing. Katie DeAnda does such a great job with those students.
- The Social Emotional Learning Survey Data is now available which measured the following:
 1. Growth mindset
 2. Grit
 3. Emotion regulation
 4. School safety
 5. Self-efficacy
 6. Sense of belonging
 7. Stress factors like homework.
 8. Wellness question -Have you felt so sad that you have stopped doing activities for two weeks or more.

These give us a good baseline for all future surveys.

I've been using survey results for Midweek Mindset fodder. The first one was students perception on whether their classmates help or hurt their learning. Are you someone who helps or hurts your fellow student's learning? Grit - I have a goal and I'm going to keep this goal until I've meet it.

I'm meeting with each and every teacher and we are going over their feedback. Many of the students comments are very constructive and thoughtful. We are trying to teach the teachers that feedback is a gift not a sword.

The meeting was adjourned at 10:24am.