

June 12, 2018
Hillview Middle School
PTO Board Meeting

In Attendance

Ashley Wagstaff, Matt Ericksen, Jennifer Roberts, Julia Molise, Emily Robinson, Johanna Woll, John Donald, Claudia Tedesco, Willy Haug, Carolyn Kryger, Laura Paul, Suzanne Watson, Jamey Hawkins, Gina Skinner, Caroline Bowers, Julie Nelson, Nancy Witeck, Christie Tonsfeldt

9:08

Call to Order

9:10

Approval of Minutes

Julia Molise

Minutes of the May, 2018 PTO Board meeting are approved by vote.

9:10

Treasurer's Report

Christie Tonsfeldt

Christie walks through the Treasurer's Report. She highlights \$5,000 in Miscellaneous Income from Apple -- payment for a commercial filmed on site.

Christie mentions that there is still money available in the "Academic Enrichment" budget. We may need to re-evaluate the budget after the end of the summer as bills come in.

Christie wishes to memorialize four checks for greater than \$10,000 that the board has approved during the course of this past academic year. To wit:

1. Check #7957, dated 11/28/17, to Menlo Park City School District in the amount of \$11,987.10;
2. Check #7997, dated 2/13/18, to Menlo Park City School District in the amount of \$13,181.16;
3. Check #8059, dated 5/15/18 to Yasuo Fukui (Tennis) in the amount of \$12,399.50
4. Check #8078, dated 5/23/18 to Menlo Park City School District in the amount of \$14,062.35.

9:17

Christie's Motion to Ratify said checks approved by vote.

9:18

Christie moves to approve in advance the expenditure of \$24,717.72 for the PAC Lighting Project. Said check will be made either to the Hillview ASB or the Menlo Park City School District.

Motion approved by vote.

9:19

Christie moves to approve advance payment in the amount of \$4,000 for Community Campaign Marketing and \$250 in District Council Dues.

Motion Approved by vote.

9:20

Principal's Report

Willy Haug

Willy reports that the team has been focused on hiring teachers for next year. There will be a new 8th Grade science teacher in Explorers -- Daniel Valdez.

James Greene will move to 7th Grade science and will be replaced in Olympus by Joey Ogle -- who will join us from JLS In Palo Alto.

Lisa Stickle will move to Encinal to be a part of the immersion program.

They are in the process of hiring a teacher for the Spanish for Spanish Speakers program.

Today they received a letter of resignation from Kara Connelly who has taken a job in Palo Alto.

Joan Von der Linden will be moving to the classroom and will teach 4th grade at Upper Laurel.

Willy reports that they held the final panel interview for the open assistant principal position.

There are 3 great candidates and one clear front runner.

Tracy Piembo, one of the librarians, speaks to the group about creating more time for Sustained Silent Reading "SSR" -- she presented this to the curriculum committee and hopes to implement this into the schedule next year.

Willy reports that on the iCubed program which will be the Vesuvius Academy next year. So far, 60 students have opted out.

9:37

Caroline Bowers

MPAEF Report

Caroline reports that the MPAEF is thrilled to announce that they raised \$3.7 Million and will be making that grant to the School Board tonight.

9:39

Committee Updates

Nancy Witeck - Volunteers

Nancy reports that both Hawk-a-palooza and the Luau (which will be 8/21) need more volunteers.

Johanna Woll - Communications

Johanna reports that they have published their last newsletter. Johanna hopes to clean up website and archive previous issues on wordpress. She hopes to create a style and process guide to facilitate hand-offs. She has created a google doc containing all communications-related documents including payment schedules.

The first newsletter will run on 8/19/18.

Jamey Hawkins - After School Activities

Jamey reports that many of the same programs from last year will be coming back in the fall.

Matt Eriksen - After School Sports

Matt reports that transitions are ongoing between Mr. Bell and Huck. Volleyball and Football sign-ups will begin on the first day of school. We gave Harry Bell the gift of a jersey as a goodbye present.

Matt Eriksen - Auditors Report

Matt has reviewed all transactions and they all reconcile.

9:53

Motion to approve the Audit Report granted by vote.

9:54

Julie Nelson - Parliamentarian Report

Julie introduces the board for the 2018 - 2019 School Year. Anna Kogen will be the teacher representative.

9:55

Meeting Adjourned